



## Greener Padbury Group Volunteer Agreement

We appreciate your volunteering with Greener Padbury Group. We want to ensure that your experience with us is a rewarding and positive one.

This agreement sets out our commitment to you and what we ask from you in return. It is not intended to be legally binding and may be stopped at any time by either party.

As a volunteer your time and commitment are greatly appreciated, but you will not be paid for the work that you do, and content that you create on our behalf (for example, intellectual and creative items such as artwork and media posts) will become Greener Padbury Group property.

You always have the right to decline any task we ask you to undertake.

Greener Padbury is committed to:

- Providing a named person who will be your point of contact whilst volunteering.
- Being flexible in relation to your volunteering hours.
- Honouring the time commitment you have agreed to give us, and not to expect more from you unless offered and agreed.
- Providing training required to undertake the role/task.
- Reimbursing agreed out-of-pocket expenses following procedures set out in our Financial Policy (these must be agreed in advance.)
- Providing adequate training and information to ensure you know what to do to stay safe, in accordance with our Health and Safety Policy.
- Providing adequate insurance cover for you whilst undertaking volunteering approved, and authorised, by us.
- Ensuring that you are treated fairly and in accordance with our Equality and Diversity Policy.
- Trying to resolve fairly any issues or difficulties you may have whilst you volunteer with us before they become problems.
- Following up on any feedback or questions you may have regarding your involvement as a volunteer.

The volunteer (named below) agrees to:

- Meeting time commitments as agreed, but giving as much warning as possible if I cannot do so.
- Following Greener Padbury's policies and procedures.
- Returning any borrowed equipment when I end my volunteering.

We would like to take this opportunity to thank you for committing your time and experience to the role.

Welcome to Greener Padbury!

Signed ..... (volunteer)

Signed ..... (on behalf of organisation)

Date .....